

BUYER

Minimum Years of Experience: 1 Year

Employment Type: Full Time



JOB SUMMARY

As a buyer for Latina Boulevard Foods, you will be working in the procurement department at the company's corporate headquarters located in Cheektowaga, NY.

RESPONSIBILITIES

- Manage inventory levels/fill rates of assigned product lines by evaluating product usage based on stock status in inventory system.
- Negotiate with vendors and execute re-order timing consistent with company standards.
- Be dynamic, evaluate and recommend alternate, new or additional vendors based on the needs of the business or changing market conditions.
- Regularly communicate product updates and/or issues with sales, management and warehouse.
- Actively work with assigned vendors to place and expedite orders, coordinate deliveries, address service or any other issues.
- Communicates with manager on item issues requiring a higher level of involvement.
- Regularly updates records regarding vendor relationships, item specifications, pricing, lead times and service levels.
- Maintain strong relationship with Latina marketing regarding new item specifications.
- Ability to communicate effectively control shrink while growing sales in a team-based environment.
- Excellent oral and written communication skills, as well as customer service and presentation abilities.
- Highly organized.

QUALIFICATIONS

Education

High school diploma or general education degree (GED), or 5 years of Foodservice sales experience. Bachelor's degree in Business, Sales, Marketing, Hospitality, or Culinary Arts preferred.

Experience

1 Year of sales, and/or chef/restaurant management experience, and/or related. Business, Sales, Marketing, Hospitality or Culinary Arts degree preferred. 1 year of outside foodservice sales experience preferred. Restaurant management/chef experience preferred.

Requirement

Submit to pre-employment testing (Drug Screen, Background Check). Must sign Latina NDA (Non-Disclosure Agreement).

Professional Skills

Proficient computer and MS Outlook skills.

OVERVIEW:

Latina Boulevard Foods, LLC. is Western New York's largest family owned and operated Food Service Distributor, serving Western New York's finest eating establishments for over 65 years! Latina employs over 265 associates in both the Buffalo and Rochester markets and operates three distribution and processing center locations.